

Chief Executive
 24 JAN 2019
 Democracy and
 Governance

* COMMON GOOD FUND
 APPLICATION FOR FINANCIAL ASSISTANCE

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>SELKIRK SILVER BAND FOREST ROAD SELKIRK</p>
<p>Address to which payment should be made:</p>	<p>LYNNE KEMP, TREASURER, SELKIRK SILVER BAND, 8 VIEWFIELD PARK, SELKIRK, TD7 4LH</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Selkirk Silver Band is one the main features of Selkirk Common Riding, providing musical entertainment at many functions and events leading up to the main day itself. Other engagements include Lauder Common Riding, Royal Company of Archers Parade, Selkirk 7's, Scott's Selkirk, entertainment around the town on New Year's Day, all of which provide a strong link within the Community.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>The band urgently require to purchase the following:</p> <p>Music Stands (£450) Stand Banners (£1,420) Band Ties (£474)</p> <p>We would be requesting approximately £2,344 towards the cost of the above.</p> <p>The band require 30 new music stands to replace our current old ones that are mostly broken or damaged.</p> <p>We are also looking to purchase 30 music stand banners for concerts/events that will give us a professional look. The band are looking into travelling to Plattling in 2020, which is Selkirk's twin town in Bavaria, Germany.</p> <p>We currently have no spare band ties for new members or guest players. We require to purchase a new set of ties for our newest members and any future members (minimum order of 50).</p>

When will the donation be required:	February 2019
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant’s own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>Approx £2,344</p> <p>We organise various fundraising events each year such as pop up shops, bake sales, race nights, family ceilidhs, summer raffle, bonus ball. We also hold 3 concerts each year, entertain at Ettrick & Yarrow Show, play at various Christmas events including a concert in Ettrickbridge Village Hall, carols at the Haining, Margaret Kerr Unit and Riverside Nursing Home.</p> <p>We also receive donations and collections at various concerts and events during the Common Riding season which all goes towards the general running costs of the band i.e music, hall and instrument insurance, electricity, water charges, travel costs, transport, instrument repairs etc.</p> <p>During 2018 the band travelled to Cheltenham to compete in the National Brass Band Championships of Great Britain after qualifying at the Scottish Championships – this event cost the band nearly £6,500 for travel, accommodation, entry fee, conductors fees and music. This took a large amount of funds out of our bank account.</p> <p>The band, along with many other local groups received a legacy in 2018 which is noted in the band accounts. This money is being ring fenced for urgent work required on the band hall (pointing work - £5,000, and roof repairs approx. £2,000), and soundproof flooring (currently awaiting a quote). The balance of this legacy will be put into a separate account for any emergencies that arise.</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>The band gives local children the opportunity to learn musical instruments through our Junior Band and Learners Section which acts as a feeder for the senior band, providing a secure future for Selkirk Silver Band.</p> <p>We provide a social activity for our members, rehearsing for our 3 annual concerts, contests and various local events.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: <i>Treasurer</i></p> <p>Date: <i>23/1/2019</i></p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to the Legal and Licensing Services Manager, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825002</p>	

* Insert name of Fund.

SELKIRK SILVER BAND

**UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2018**

**Diane Martin MAAT
Gowanbank
6 Hillside Terrace
Selkirk TD7 4LT**

SELKIRK SILVER BAND

**FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2018**

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SELKIRK SILVER BAND

**FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2018**

General Information

Treasurer:	Mrs Lynne Kemp
Address:	c/o 8 Viewfield Park Selkirk TD7 4LH
Accountant:	Diane Martin MAAT Gowanbank 6 Hillside Terrace Selkirk TD7 4LT
Bankers:	Bank of Scotland Market Place Selkirk TD7 4BX

SELKIRK SILVER BAND

**FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2018**

Accountants Report to Selkirk Silver Band

In accordance with your instructions I have prepared without carrying out an audit the attached financial statements from the accounting records of Selkirk Silver Band and from information and explanations supplied to me.

.....
Diane Martin MAAT

Client Approval Certificate

I approve these financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Mrs Lynne Kemp
Treasurer

11/11/2018
.....
Date

SELKIRK SILVER BAND

**RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 AUGUST 2018**

	2018		2017	
	£	£	£	£
<u>Receipts</u>				
Concert & Events		8,834		7,135
Donations, sponsorship & fundraising		7,673		3,258
Subscriptions		580		375
CD Sales		115		50
Prize Money		100		-
		17,302		10,818
<u>Payments</u>				
Concert/Event Expenses	2,836		2,338	
Conductor fees	4,260		4,885	
Insurance	720		1,303	
Heat & Light	664		638	
Water Rates	822			
Band Hall Repairs	198			
Advertising & Website	-		144	
Travel	1,135		1,420	
Instrument repairs	498		232	
Equipment			41	
Uniforms	149		734	
Subscriptions	455		308	
Catering/fundraising costs	369		540	
Sundry expenses	298		136	
Border Youth Band Donation	-		250	
Telephone costs	-		29	
Stationery & Postage	22		89	
		12,426		13,087
Surplus/(Deficit) for the year		4,876	-	2,269
<u>Other Income</u>				
Legacy - W Lindsay		14,764		
		19,640		

SELKIRK SILVER BAND

**BALANCE SHEET
AS AT 31 AUGUST 2018**

	£
<u>Assets</u>	
Bank Account - Treasurers Account	22,803
Petty Cash	25
	<hr/>
	22,828
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<u>Funds</u>	
Brought Forward	3,188
Surplus/(Deficit) for year	4,876
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	8,064
<u>Other Funds</u>	
Legacy Funds	14,764
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As at 31 August 2018	22,828
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